



NATIONAL BUILDINGS CONSTRUCTION CORPORATION LIMITED

(A GOVT. OF INDIA ENTERPRISE)

'Committed to Customer's Delight'

SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES

ADVT. NO. 02/2010

NBCC under Schedule "A" classification is the leading CPSU with the highest turn over and highest profits amongst CPSU's in the cognate group. It has been ranked as one of the 'TOP TEN CPSU' by the Government of India for last two consecutive years. For more details log on to www.nbccindia.gov.in For its operation, NBCC requires under mentioned positions on regular basis:

S. No.	Post	Number of backlog vacancies & Disability	Type of Disabilities	Scale of pay(Rs.)	Experience	Upper Age as on 01.02.2010 after giving relaxation
1.	Dy. Manager (HRM)	1(VH)	Low Vision	20,600-46,500	06	Gen.(VH) -35 yrs. SC/ST(VH) -40yrs. OBC(VH) - 38 yrs
2.	Hindi Translator	1(OPH)-	(OL- One Leg/ OA- One Arm/ BL - Both Leg/ OAL-One Arm & One Leg)	16400-40500	05	Gen.(OPH) - 40 yrs. SC/ST(OPH) - 45 Yrs. OBC(OPH) - 43 yrs
3.	Sr. Project Executive (Civil)	2(1 OPH & 1HH)	OL-one Leg/ OA-one Arm Hearing Handicapped	16400-40500	05	Gen.(OPH/HH) -35 yrs. SC/ST(OPH/HH)-40 Yrs. OBC(OPH/HH) - 38 yrs.
4.	Project Executive (Civil)	1(OPH)	OL-one Leg/ OA-one Arm	12600-32500	02	Gen.(OPH) - 30 yrs. SC/ST(OPH) - 35 Yrs. OBC(OPH) - 33 yrs
5.	Junior Engineer (Civil)	2(1OPH & 1 HH)	OL-one Leg/ OA-one Arm/ BL-Both Leg Hearing Handicapped	9760-+3% Incre. (OPEN)	-	Gen.(OPH/HH) - 32 yrs. SC/ST(OPH/HH)-37 Yrs. OBC(OPH/HH) - 35 yrs.

VH - Visually Handicapped
OPH - Orthopedically Handicapped
HH - Hearing Handicapped

Selection Procedure

Selection will be in two stages comprising written examination and interview for the posts mentioned from SI No. 2 to 5. Only those who pass written examination scoring the prescribed percentage / marks shall be eligible to appear in interview.

Contd..2/-

Qualification, Experience & Job requirements :

Dy. Manager (HRM) :

MBA(HRM). Should have worked in industrial environment and exposed to multiple trade unions industrial relation scenario, Functional capabilities should be inclusive of thorough knowledge of labour laws and service regulations and application of HRM concepts, tools and practices, such as man power planning, performance management, career management, succession planning, competency modelling, competency appraisal.

Hindi Translator :

Master's degree in Hindi with English upto Degree level or Master's Degree in English with Hindi upto Degree level and **Post Graduate Diploma/ Degree in translation from recognized Institute / University**. Preference will be given to those having journalistic experience and aptitude for public relations work and knowledge of Sanskrit or other Indian language. 05 years experience in terminology work in Hindi or translation from English to Hindi & vice-versa, preferably of technical or scientific nature in Govt./ Semi-Govt./PSU /Autonomous bodies. Those who have experience in construction sector will have a definite edge.

Senior Project Executive (Civil) :

Degree in Civil Engineering from Institution of repute. Candidates having Master's Degree in Management and proficiency in use of computer and computer software will be preferred. Candidates must have adequate experience in planning and execution of wide range of civil engineering projects. Those who have experience in power sector, highways and roads will have a definite edge.

Project Executive(Civil) :

Degree in Civil Engineering from Institution of Repute. Candidates having proficiency in use of computer and project management soft wares will be preferred. Candidates must have adequate experience in execution of wide range civil engineering projects.

Junior Engineer(Civil) :

Three years Diploma in Civil Engineering from Govt. Polytechnic. Proficiency in use of computer and computer software will be preferred.

GENERAL

1. Disability of applicants applying against the quota reserved for the physically challenged persons should not be less than 40%.
2. If sufficient number of reserved categories persons are not available on the basis of general standard to fill the vacancy reserved for them, the candidates belonging to this category may be selected on relaxed standards to fill up the vacancy reserved for them provided they are not found unfit for such post.
3. Upper age limit shall not apply in respect of the departmental candidates who have balance service of at least three years.
4. Candidates in Govt./ Semi-Govt. Organization/Public Sector Undertakings and Autonomous Bodies should route their application "**Through Proper Channel**" or furnish "**NO OBJECTION CERTIFICATE**" at the time of written examination /interview failing which they will not be allowed to appear in written examination / interview and reimbursement of rail fare will not be admissible to them under any circumstances.
5. Candidates called for written examination / interview will be paid to and fro **3rd AC class rail fare(other than Rajdhani Express)** from the nearest railway station of the declared place of residence by the shortest route beyond 30 km. subject to production of rail ticket.
6. Selected candidates should be prepared to serve in any part of the country or abroad where the Corporation has its operations.
7. Fringe Benefits : HRA, CPF, LTC, gratuity, leave encashment, medical insurance etc. will be admissible as per the rules of the Corporation.
8. Incomplete/unsigned /late applications will be summarily rejected.
9. Candidates can apply either in English or in Hindi & they can opt either English or Hindi for interview.

The envelope should be superscribed with the Advt. No. and post applied for. Applications may be sent in the enclosed prescribed format to the **General Manager (HRM), NBCC Limited, NBCC Bhawan, Lodhi Road, New Delhi-110003 latest by 10.05.2010.**

**APPLICATION FORM FOR EMPLOYMENT IN NBCC ON REGULAR BASIS
SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES**

(Advt. 02/2010)

Affix your recent
passport size
photograph here

POST APPLIED FOR :

1. NAME (IN CAPITALS)

2. FATHER'S /HUSBAND'S
NAME

3. GENDER

 M F

4. DATE OF BIRTH

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Y		M					

5. AGE (AS ON **01.02.2010**)

<input type="text"/>	<input type="text"/>
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6. Indicate the category you belong to :

GEN / SC/ST/OBC [Non-Creamy Layer] / EX. SERVICEMAN(strike off in applicable)

If _____ belongs to _____ SC/ST/OBC/, _____ State _____ sub-caste.....

7. PHYSICALLY CHALLENGED : YES / NO. If YES, state the nature of disability:
(Orthopedically Handicapped / Visually Handicapped / Hearing Handicapped).

Cont./- 2

10. Particulars of experience if any: Total Experience _____ Years.

S.No.	Name & Address of the Employer	Post held	Period		Total		Job description in brief	Pay scale / Salary drawn
			From	To	year(s)	month		

11. Brief sketch not exceeding 200 words about achievements made in the present assignment:

(Separate sheet may be enclosed as Annexure)

12 Certified that the information furnished above are true to the best of my knowledge :

Place :

Date :
CANDIDATE

SIGNATURE OF THE

FOR OFFICE USE ONLY